



## SPANISH FOR BUSINESS CERTIFICATE

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In this program, students will be introduced to the communication practices in business, commerce, and related fields. They will become acquainted with specialized vocabulary and norms of professional correspondence. The capstone project needs to be decided in consultation with the advisor.

| Course #        | Title of Course         | Hours Required | Semester Completed | Grade |
|-----------------|-------------------------|----------------|--------------------|-------|
| <b>Required</b> |                         |                |                    |       |
| SPA 305         | Commercial Spanish I    | 3              |                    |       |
| SPA 300         | Commercial Spanish II   | 3              |                    |       |
| SPA 381         | Grammar and Composition | 3              |                    |       |
| SPA 399         | Capstone Project        | 3              |                    |       |
|                 | TOTAL                   | 12 hrs         |                    |       |

